

GPSA STUDENT RECOGNITION SIGNATURE FORM

Graduate/Professional Student Organization Name: _____

Statement of Compliance with UNLV Policy and Procedures

As President of the above named organization, I affirm that all members understand and will comply with University Student Conduct Code, UNLV Policies and Procedures, and Nevada State and federal laws and ordinances when conducting organizational business.

President's Name (Please print)

President's Signature

Date

Statement of Non-discrimination

As President of the above named organization, I affirm that the Organization shall not unlawfully discriminate on the basis of race, age, color, religion, national origin, gender, sexual orientation, veteran status, or disability.

President's Name (Please print)

President's Signature

Date

Statement of Non-insurance Coverage and Non-tax exempt status by UNLV

As President of the above named organization, I affirm that all members understand that student organizations and their members are not covered by liability insurance or tax exempt status from the University of Nevada, Las Vegas or the State of Nevada Board of Regents. The above named organization recognizes that UNLV recommends that organizations apply for their own tax exempt status if applicable, as well as purchase their own liability insurance and that in certain instances, organizations will be required to purchase their own liability insurance.

President's Name (Please print)

President's Signature

Date

Statement of compliance with GPSA Requirements

As President of the above named organization, I understand the GPSA requirements to be a GPSA recognized student organization and I affirm that the above named organization will comply with the requirements. Specifically, the organization has at least 5 members, at least 50% of the members are UNLV graduate and/or professional students.

President's Name (Please print)

President's Signature

Date

Statement of Faculty/Staff Advisor Commitment

By signing below I do hereby confirm that I have accepted the position of Faculty/Staff Advisor for the above named organization for the semester. I commit to negotiating an appropriate role with the student officers and will be accessible to the student organization members as a resource. I am aware that my on-campus phone number may be published as a contact for the above named organization.

Faculty Advisor Name (Please print)

Advisor Signature

Date

GUIDELINES FOR WRITING A CONSTITUTION FOR GPSA RECOGNIZED STUDENT ORGANIZATIONS

ARTICLE I - Preamble

State the purpose and aims of your organization.

ARTICLE II - Name

State the full name of your organization.

ARTICLE III - Membership

State requirements, rights, duties, resignation, and termination methods for members. No organization may discriminate in its membership with regard to race, color, religion, national origin, age, gender, sexual orientation, veteran status or disability.

ARTICLE IV - Officers

List the officers of your organization, the method of selection, term of office, and general duties.

ARTICLE V - Executive Council

State the composition of the Executive Council (Committee or Board) and method of selection of members (including provision for vacancies), their term of office, general duties, authority, and responsibilities.

ARTICLE VI - Quorum

State the size of quorum for all your organization's regular meetings.

ARTICLE VII - Parliamentary Procedure

Parliamentary procedure shall be decided by the membership.

ARTICLE VIII - Amendments

Provisions for amendments shall be made.