

## **GPSA Distinguished Service Award**

The purpose of the Distinguished Service Award is to acknowledge *one* individual each academic year who has demonstrated multiple years of service and outstanding dedication to the Graduate & Professional Student Association. This award was enacted to bestow formal recognition upon devoted supporters of the GPSA who have made contributions that better the life of graduate and professional students.

Graduate and professional students from the University of Nevada, Las Vegas are eligible for consideration (other NSHE institutions ineligible).

Application Deadline: November 30

### **Process**

**Checklist for GPSA Awards** ([click for .pdf](#)). Must be attached to each nomination.

Notification is sent annually by the GPSA Office to each campus department (late September).

**Nominations:** Current UNLV graduate and professional students may nominate current full-time, tenure track faculty members for this award. Each nomination application is to be regarded separate and unique; duplicate or closely worded recommendation letters will be invalidated. Each nomination must contain, and is limited to, the following:

- A formal letter of nomination from at least one current member of the GPSA Council, using the guidelines noted under Criteria
- Curriculum Vitae containing a listing of scholarly activity, leadership/service activities, awards, and honors of nominee
- Supplementary materials as specified under Criteria
- In addition to the nomination materials, the nominee is required to include a brief (½ page) biography

### **Selection Timeline (All GPSA Awards):**

- Awards Committee formed: September (1 year term)
- All award nominations distributed to Awards Committee: December Council Meeting
- Awards Committee evaluates all nominations: January
- Awards Committee recommends recipients to the GPSA Executive Board by January 30<sup>th</sup>.
- Award recipients are announced at the February GPSA Council meeting. A formal letter of recognition will follow.
- All GPSA award recipients are presented their awards at the GPSA Research Forum in March.

### **Composition of the GPSA Awards Committee:**

- Three GPSA department representatives, who must be appointed members of the GPSA Council, each representing separate colleges. In cases where the nominee is from the same department as a selection committee member, the chairperson will vote in lieu of the committee member with a conflict of interest.
- A non-voting (except in cases of tie decisions or conflict of interest) chairperson—a representative from the GPSA Executive Board.

**Criteria for GPSA Merit Award:**

**Letter of Nomination:**

- The nomination letter, from a current member of the GPSA Council, must indicate the significance, volume, and quality of the nominee's service contributions to the Graduate and Professional Student Association and/or the graduate and professional student body. The letter should be written in such a way as to clarify the nominee's activities from other dedicated graduate and professional students.
- The letter must address clear evidence of the nominee's service activity. This evidence should reflect recognized evaluation in the nominee's participation in student life, the GPSA, and the University community. A fuller listing of these should be provided in the nominee's Curriculum Vitae, which must be included in the application packet.
- The letter of nomination must address the nominee's contribution in terms of long term value to the UNLV graduate and professional student body.

**Supplementary Materials:** Every nomination must contain the following additional materials:

- An abstract describing the nominee's contributions to the GPSA, the graduate & professional student body, and the University community.
- The nominee's current Curriculum Vitae.

\*\*Please note: These are competitive GPSA Awards. Incomplete applications will not be considered.